

Enter Narrative Responses (Partners)

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1) **Log into DevResults.** Your website will be something.devresults.com.

- Forgot your password? **You can get a new one yourself.**
- Does the site not recognize your email? Talk to your contacts to whom you report data. DevResults staff cannot give partners access to the system.

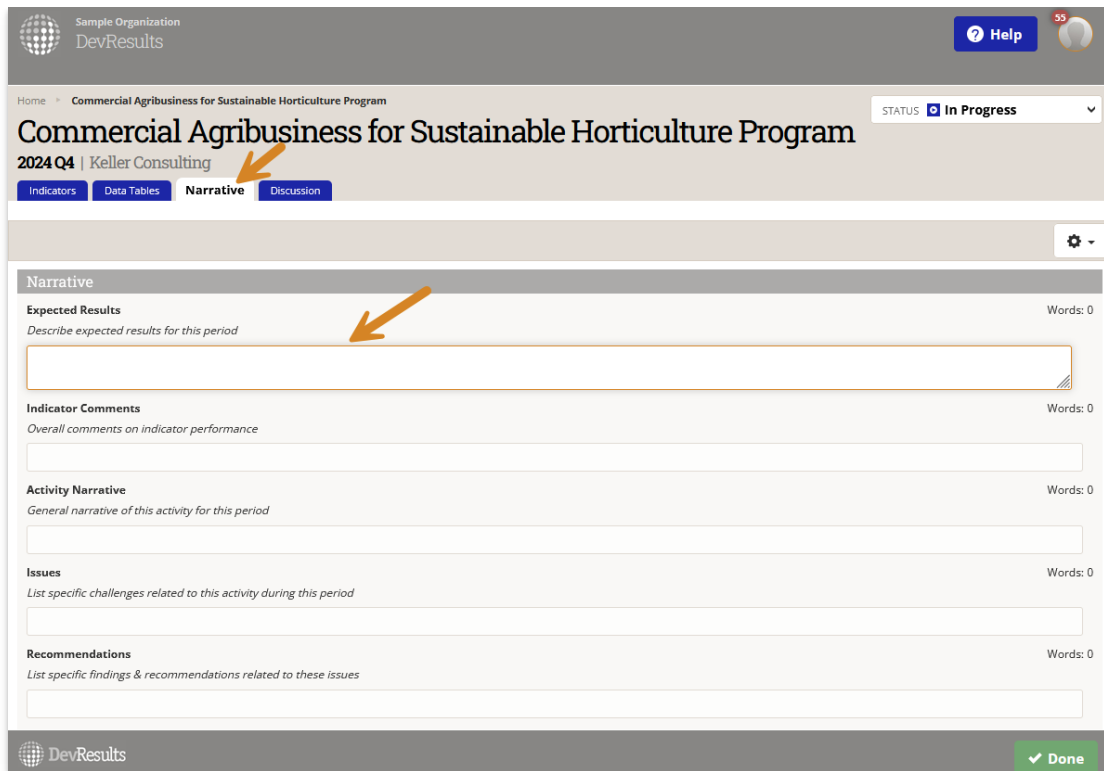
2) **When you log in, you will be taken to your Partner Dashboard.** The top right has a tile with a card for each of the activities you have access to. Each activity card has a link to any open reporting periods. Click on the open reporting period for your activity to enter a narrative response. (You can also enter narrative responses for closed periods by finding the period in the orange index tile below).

The screenshot shows the DevResults Partner Dashboard for a 'Sample Organization'. The dashboard is divided into several sections:

- Your Activities:** Contains cards for 'Access to School Lunches' and 'Commercial Agribusiness for Sustainable Horticulture Program'. The 'Commercial Agribusiness' card has an 'Overview' link and 'Open Reporting Periods' for '2024 Q4' and '2024 Annual'. An orange arrow points to the '2024 Q4' button.
- Your Organization:** Displays information for 'Kunkle Associates', including contact details and links to 'Edit organization info' and 'Manage organization users'.
- Activity Reporting:** A table with columns for Activity Code, Activity Name, Reporting Period, Period Start Date, Period End Date, Submission Start Date, and Submission End Date. The table lists various reporting periods from 2024 Q4 to 2027 Q2. A checkbox 'Only show current & upcoming reporting periods' is checked.

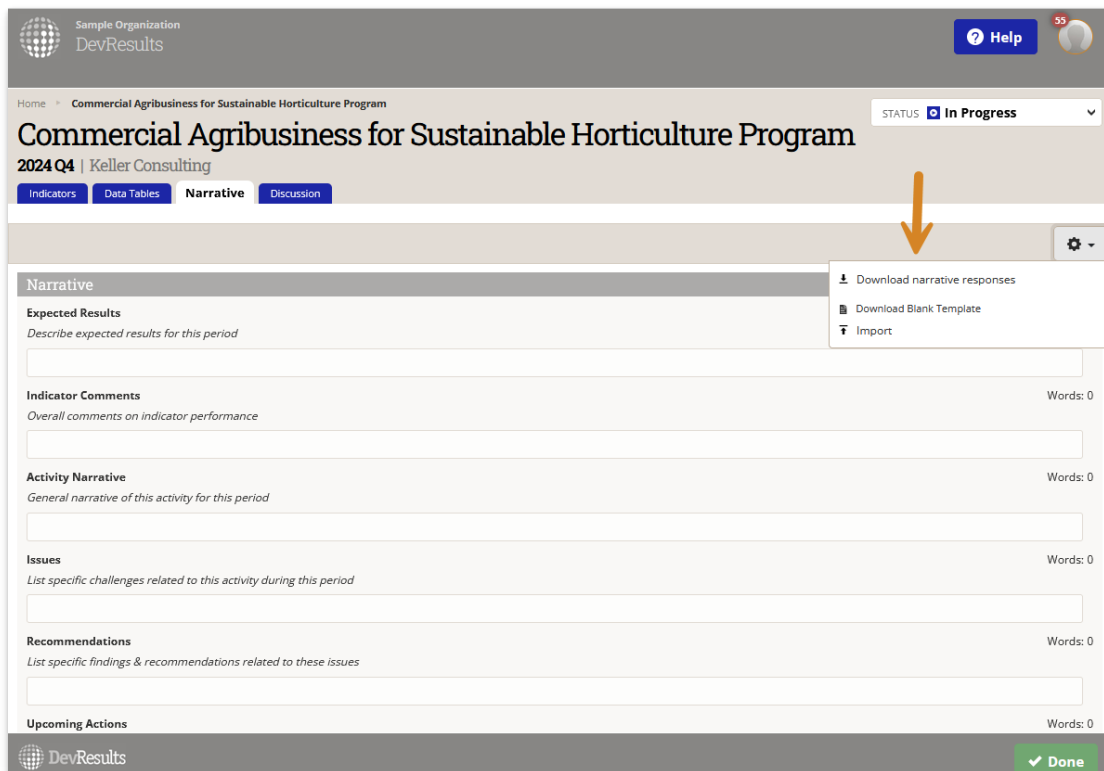
	Activity Code	Activity Name	Reporting Period	Period Start Date	Period End Date	Submission Start Date	Submission End
→ Open	AG-09	Commercial Agribusiness for Sustaina...	2024 Q4	1 Jul 2024	30 Sep 2024	1 Oct 2024	31 Oct 2024
→ Open	AG-09	Commercial Agribusiness for Sustaina...	2025 Q1	1 Oct 2024	31 Dec 2024	1 Jan 2025	31 Jan 2025
→ Open	AG-09	Commercial Agribusiness for Sustaina...	2025 Q2	1 Jan 2025	31 Mar 2025	1 Apr 2025	30 Apr 2025
→ Open	AG-09	Commercial Agribusiness for Sustaina...	2025 Q3	1 Apr 2025	30 Jun 2025	1 Jul 2025	31 Jul 2025
→ Open	AG-09	Commercial Agribusiness for Sustaina...	2025 Q4	1 Jul 2025	30 Sep 2025	1 Oct 2025	31 Oct 2025
→ Open	AG-09	Commercial Agribusiness for Sustaina...	2026 Q1	1 Oct 2025	31 Dec 2025	1 Jan 2026	31 Jan 2026
→ Open	AG-09	Commercial Agribusiness for Sustaina...	2026 Q2	1 Jan 2026	31 Mar 2026	1 Apr 2026	30 Apr 2026
→ Open	AG-09	Commercial Agribusiness for Sustaina...	2026 Q3	1 Apr 2026	30 Jun 2026	1 Jul 2026	31 Jul 2026
→ Open	AG-09	Commercial Agribusiness for Sustaina...	2026 Q4	1 Jul 2026	30 Sep 2026	1 Oct 2026	31 Oct 2026
→ Open	AG-09	Commercial Agribusiness for Sustaina...	2027 Q1	1 Oct 2026	31 Dec 2026	1 Jan 2027	31 Jan 2027
→ Open	AG-09	Commercial Agribusiness for Sustaina...	2027 Q2	1 Jan 2027	31 Mar 2027	1 Apr 2027	30 Apr 2027

3) **Select the Narrative tab.** Click to add responses for each question, either by pasting in text or typing it in directly. All changes save automatically.



4) Text can be formatted using **Markdown**. You can use headers, emphasis, lists, links, images, tables, and other features.

5) You can also add responses in bulk. Click on the **gear icon** and select **Download narrative responses** (to edit existing entries and add new ones) or **Download blank template** (to add new entries).



Add your narrative responses to the spreadsheet and then click **Import** to add the data back to the site.

Didn't answer your question? Please email us at help@devresults.com.

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