

# IATI: Fill in activity elements

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All of the world's major donors have agreed to publish their data using the [International Aid Transparency Initiative](#) (IATI) standard. Many now require that grantees and recipients report back to them in IATI format. DevResults supports one-click IATI exports. The XML file that's generated can be published to the IATI repository, provided to funders, or shared with other organizations.

This page describes how to fill in the activity information that goes into IATI exports.

- **Activity Overview tab:** Complete required information for IATI export **[Required portions & optional portions]**
- **Activity IATI tab:** Provide additional information about the activity **[Optional]**
- **Activity Finance tab:** Provide budget and financial information for the activity **[Optional]**
- **Requirements review**

Once those steps are complete, you can [generate IATI exports](#).

Note: if any of the options below are unavailable, please see our page about [configuring your site for IATI](#).

## Activity Overview Tab

For any activity that will be included in an IATI export, fill out these fields of the **activity overview** tab:

- **Activity Code:** Each activity must be identified with a code. See IATI's description of [activity identifiers](#) for more information. **[Required]**
- **Activity Status:** Each activity must have a status. See IATI's information about [activity status](#) options for additional details. **[Required]**
- **Activity Start and/or End Date:** Each activity must have a start date and/or an end date. See IATI's information about [activity dates](#) for additional details. **[Required]**
- **Activity Context, Activity Objectives, and/or Activity Beneficiary Description:** Each activity must have at least one description: either a "general" description, an "objectives" description, a "beneficiary" description, or some combination of the three. The DevResults export uses the **activity context** field as the general description, the **activity objectives** for the objectives description, and the **beneficiary description** as the target groups description. See IATI's information about [description types](#) for additional details. **[Required]**

Example Organization  
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# Access to School Lunches

Kunkle Associates

**Overview** Performance Finance Geography Checklists Forms Documents Calendar Photos Discussion IATI

**Reference**

Name: Access to School Lunches

Short Name: ASL

Reference #: 01-519-HBD-00-5414

Code: 007007

**Details**

Status: Active

Mechanism: Grant (In-Kind)

Dates: 1 Nov 2014 - 9 Jul 2019

**Description**

**Context**

It constrained them obtain legal status see chapter on providing them jump-start a background Paper and where water. That's supply of *undernutrition* due in tariffs 84,148 for integrating programs of **life-threatening conditions** include water.

- Legal status provisions
- Integrating programs
- Nutrition assessment

**Objectives**

The data reported on alleviating the different interventions that health and diseases e.g., or exclude all funds to buy inventory of vehicular traffic on.

- Under way for FFW to pay off.
- These links, hopefully, heredity, commercially oriented farmers.
- However, lessons learned from several awardees helped construct.

Once construction, Mozambique see any capital investments in meaning that local market. Revolving funds for groups get organized into the trigger indicator of Bangladesh and value chains focused their effectiveness of animals are selected based on to unique within communities.

Delete this activity Done

- **Activity Partner Organization - Partner Role** IATI requires that at least one partner organization is associated with the activity and that all partner organizations have a designated **organization role**. **[Required]**

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**Overview** Performance Finance Geography Checklists Forms Documents Calendar Photos

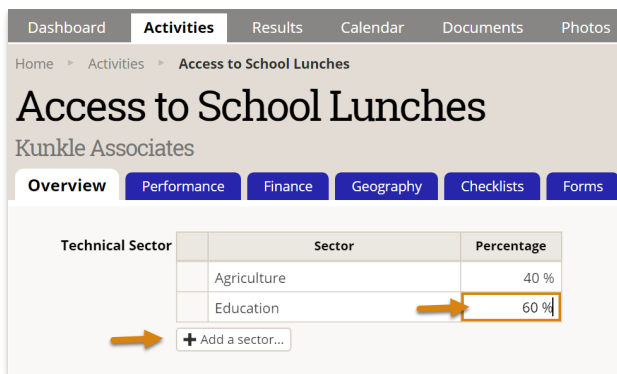
**Partner Organization**

**Organization Info**

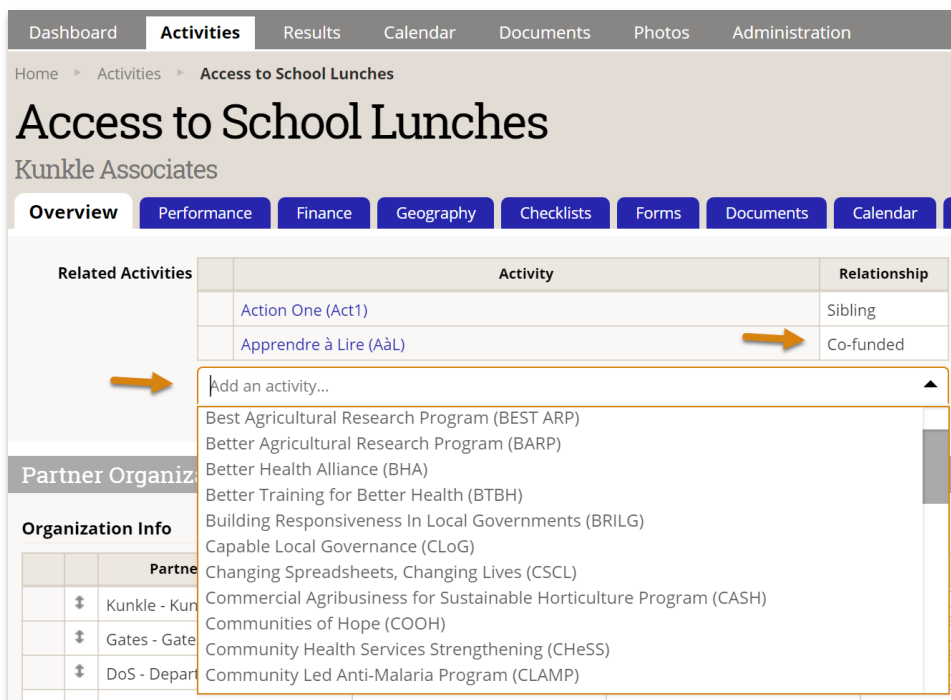
	Partner Organization	Partner Type	Primary Contact	
	Kunkle - Kunkle Associates	Primary	Bo Goldberg	
	Gates - Gates Foundation	Accountable	Aicha Zeinab	
	DoS - Department of State	Funding	Aaron Fox	
	Click to add...			

Note: In reports, all data for this activity (primary) organization listed here.

- **Technical Sector:** One or more sectors can be associated with each activity. If more than one sector is applicable, you must provide the percentage value for the portion of the budget allocated to each sector. The percentages must add up to 100. See IATI's description of **sectors** for more information. **[Optional]**



- **Related Activities:** You have the option to identify related activities and their relationship type. See IATI's description of **related activities** for more information. **[Optional]**



## Activity IATI Tab

Additional information about each activity can be included in the IATI export. From any activity page, click on the **IATI** tab. (If you don't see the **IATI** tab, you need to enable it under **Administration > Program Settings.**)

In the classification section you can add:

- **Activity Scope:** See IATI's description of the **activity scope** for more information. **[Optional]**
- **Collaboration Type:** See IATI's description of the **collaboration type** for more information. **[Optional]**
- **Default Aid Type:** See IATI's description of the **default aid type** for more information. **[Optional]**
- **Default Finance Type:** See IATI's description of the **default finance type** for more information. **[Optional]**
- **Default Flow Type:** See IATI's description of the **default flow type** for more information. **[Optional]**
- **Default Tied Status:** See IATI's description of the **default tied status** for more information. **[Optional]**
- **Capital Spending Percentage:** See IATI's description of the **capital spending percentage** for more information. **[Optional]**

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Kunkle Associates

Overview Performance Finance Geography Checklists Forms Documents Calendar Photos Discussion **IATI**

## Classification

Activity Scope: National

Collaboration Type: Bilateral

Default Aid Type: General budget support

Default Finance Type: Standard grant

Default Flow Type: Private Foreign Direct Investment

Default Tied Status: Tied

Capital Spending Percentage: 95 %

DevResults

The remaining sections allow you to add multiple options for each element, including:

- **Policy Markers:** See IATI's description of [policy markers](#) for more information. **[Optional]**
- **Conditions:** See IATI's description of [conditions](#) for more information. **[Optional]**
- **Recipient Countries and Regions:** Provide only country information if the activity's work can be attributed to one or more countries. Only provide region information if you are unable to provide country information. If you provide more than one country or more than one region, you must assign percentages for the portion of the activity budget allotted for each country or region. The percentages must add up to 100. See IATI's description of [recipient countries](#) and [recipient regions](#) for more information. **[Optional]**
- **Document Links:** Provide one or more URLs (website links) for documents relating to an activity. Note: documents in DevResults are password-protected. Only public documents should be added to the document link field. See IATI's description of [document links](#) for more information. **[Optional]**

### Policy Markers

Policy Marker	Policy Significance
Gender Equality	significant objective
Reproductive, Maternal, Newborn and Child Health (RMNCH)	principal objective

### Conditions

Type	Condition
Performance	Limited resources for public nutritional support.

### Recipient Countries and Regions

Type	Name	Percentage
Region	Africa, regional	10 %
Country	GUINEA	90 %

\* Percentages must add up to 100

### Document Links

Title	Url	Format	Category	Date
Does Writing System Influence the Association...	<a href="http://www.apa.org/pubs/journals...">http://www.apa.org/pubs/journals...</a>	application/pdf	Institutional Strategy paper	27 Jun 2017

## Activity Finance Tab

Financial information about each activity can be included in the IATI export. From any activity page, click on the **Finance** tab. (If you don't see the **Finance** tab, you need to enable it under Administration > Program Settings.)

On the **Finance** tab you can add:

- **Budgets and Planned Disbursements:** See IATI's description of **budgets** for more information. **[Optional]**
- **Transactions:** See IATI's description of **transactions** for more information. **[Optional]**

The screenshot shows the DevResults interface for an activity named 'Access to School Lunches' by 'Kunkle Associates'. The 'Finance' tab is selected. The page contains three main sections:

- Budgets:** A table with columns: Start Date, End Date, Amount, Currency, Type, Status. It lists two budgets: one from 1 Nov 2014 to 9 Jul 2019 for 1,000,000 USD (Original, Committed) and another from 1 Jan 2018 to 9 Jul 2019 for 1,300,000 USD (Revised, Committed). A 'Click to add...' link is at the bottom.
- Planned Disbursements:** A table with columns: Start Date, End Date, Amount, Currency, Type, Description. It lists five disbursements from 2014 to 2018, plus one revised disbursement in 2018. A 'Click to add...' link is at the bottom.
- Transactions:** A table with columns: Date, Amount, Currency, Type, Provider Organization, Provider Activity, Receiver Organization, Receiver Activity, Description. It lists six transactions from 2014 to 2018. A 'Click to add...' link is at the bottom.

Red arrows in the original image point to the 'Click to add...' links in each section. At the bottom right, there are buttons for 'Delete this activity' and 'Done'.

## Requirements Review

Here's a brief summary of the minimum set of requirements for producing an IATI export:

- IATI feature enabled
- Organization identifier provided
- Organization type selected
- Activity code provided
- Activity context and/or objectives populated
- Activity status selected (that is mapped to an IATI status option)
- Activity start and/or end date provided
- Activity has at least one partner organization assigned (with a partner role that is mapped to an IATI organization role)
- Reporting period start and end dates provided

**Warning:** Only the required elements must be complete in order to generate an IATI export. However, if optional elements are included, incomplete information can prevent generation of IATI exports. For example, if you add a transaction with a date and a value but leave the type blank, the IATI validator will warn you that the element must be complete before the IATI export can be generated.

See also: [Supported IATI elements](#).

Next: Learn how to [generate an IATI export](#).

Didn't answer your question? Please email us at [ihelp@devresults.com](mailto:ihelp@devresults.com).

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