INL User Guide

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Welcome to the DevResults User Guide for INL Implementing Partners

DevResults is an online database specifically designed for monitoring implementation and performance of foreign assistance projects. It enables INL staff and implementing partners around the world to organize, analyze, and visualize the monitoring data they collect.

- You can access your DevResults site at **inl.devresults.com**.
- Need help? Contact **INL-DvR-Mailbox@state.gov** and we will respond promptly.

This page provides materials designed to aid implementing partners with the DevResults platform. Select topic areas or simply scroll to review all available resources.

Before you start: Download the DevResults Enrollment **one-pager** and watch the **video** for guidance — designed exclusively for INL Implementing Partners.

When you're ready to get started, jump to one of the following sections:

1. **DevResults Enrollment Materials**
2. **Account Set Up and Log In**
3. **Reporting Tools and Guidance**
4. **Submission Process**
5. **Revising Monitoring Plans**
6. **Visualizing Data**
7. **Additional Resources for Partners**

User Guides and Resources for Partners

1. DevResults Enrollment Materials

Implementing partners need to complete the first 3 documents and send them to the INL project manager within 30 days of project start date for new projects. View the **Example Enrollment Package** for guidance.

- **Standard Indicator Form** "SIF" (**pdf**, **video**, **info sheet**)
- **Activities, Milestones, and Deliverables Table** (**video**)
- **User Information Table** (**video**)
- **Performance Indicator Reference Sheet "PIRS"** (**video**)
  - ***Note**: The PIRS is not needed to enroll your project in DevResults, but you will need to complete one if/when you wish to add custom indicators for the project. You can complete or update a PIRS during initial project setup, or at any time during project implementation.*

2. Account Set Up and Log In

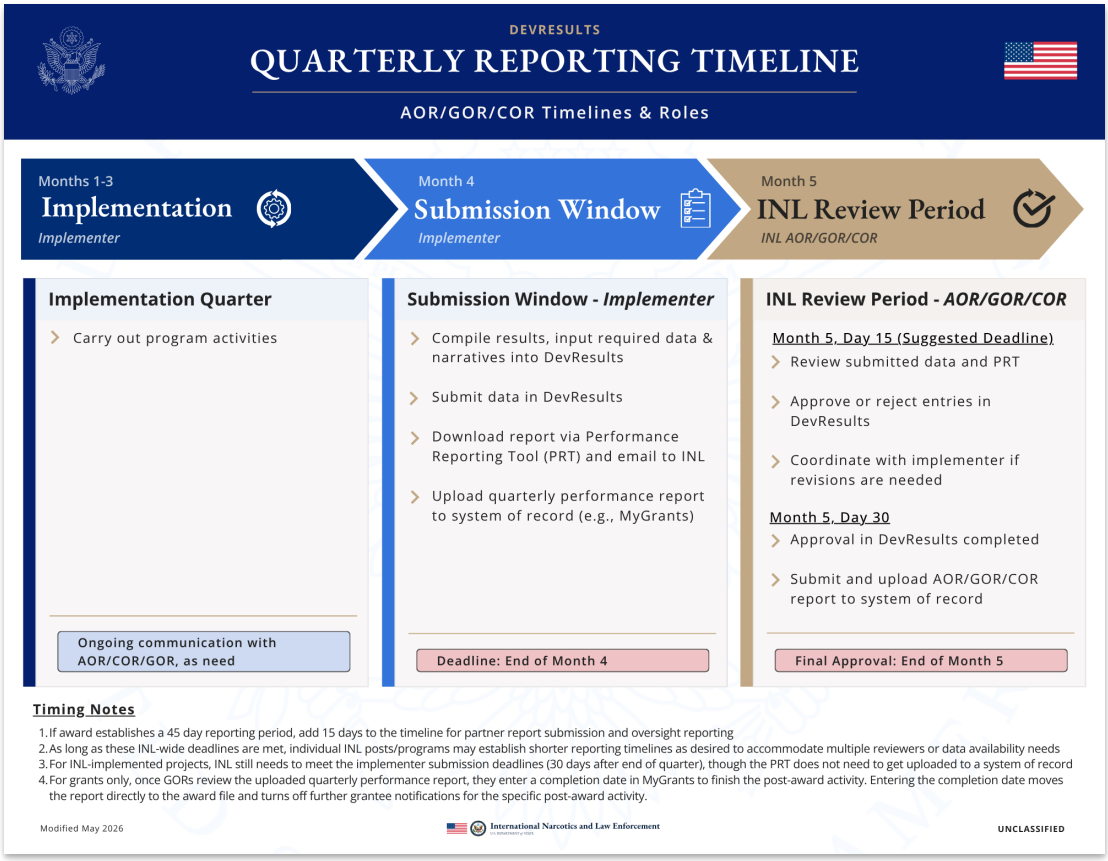
- **New Users - Log In to INL DevResults**

3. Reporting Tools and Guidance

- Report Direct Entry Data
  - **Report online**
  - **Report via Excel**
- Report Data Table Data
  - **Report online**
  - **Report via Excel**
- Standard Indicator and Data Table Field Definitions
  - **INL Standard Reporting Summary**
  - **Reference Guide for Projects with Aggregate Quarterly Data Tables**
  - **Reference Guide for Projects with Detailed, Event-Level Data Tables**
  - **Training Events Table**
- **Judicial Measurement Tips**
- **What To Do If You Cannot Report Indicator Data**
- **Entering Narratives**
- **Adding Photos**
- **Events Table**

4. Submission Process

- **Submitting Data**
- **Submitting Data Checklist**
- Generating the Performance Report using the **Project Report Tool**
- **Accessing Project Documents**
- **For INL staff: Report Review Guide**
- **Reporting Timeline**



5. Revising Projects or Monitoring Plans

If you need to make changes to your project or indicators, reach out to your INL Project Manager to discuss the requests below and submit the required documentation for updating.

- New Indicators (Standard and Custom/Project-specific)
  - Fill out a new **Standard Indicator Form** and submit the emailed preview document (for additional standard indicators)
  - Submit a new PIRS / **Performance Indicator Reference Sheet** (for additional project-specific indicators).
  - New **Activities, Milestones, and Deliverables** (for additional activities, etc.)
  - New Indicator **Targets** for existing indicators with no targets or if the period of performance (POP) has been extended and targets for the extended POP are needed (**pdf**; **example**)
  - Additional **locations**
- To review targets, or revise/delete indicators that are already in DevResults, please have your INL project manager book an appointment with the INL DevResults team.

6. Visualizing Data

These materials are for all users who have data approved in DevResults and would like to visualize it in a dashboard:

- Quick Video Tutorial: **Dashboards**
- Quick Tutorial: **MultiMatrix**

7. Additional Resources for Partners

- **Design and Monitoring Requirements**
- **INL Project Locations Template**
- **INL Project Targets Template** (**pdf**; **example**)
- **INL Change Map Template**
- **Country Names**

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